

Policy and Procedure Arizona State University		Number SWK 508
Manual Social Work	Section Personnel	Page 1 of 1
Subject Sabbatical Leave		Effective 8/18/86 Revised 8/92

PURPOSE: To Define Policy and Procedures for Sabbatical Leave

SOURCES: School of Social Work Faculty Handbook
Academic Affairs Policy and Procedure Manual ACD 705

APPLICABILITY: All Faculty, School of Social Work

POLICY: Sabbatical Leave

- A. Requests for sabbatical leave are governed by the policies and procedures of the University. Favorable recommendation by the Personnel Committee is based on assessment of the potential value of a sabbatical proposal according to at least one of the following criteria:
1. Potential value to the teaching program and the School of Social Work.
 2. Contributing to knowledge in social work and social work education.
 3. Adding to the reputation of the School.
 4. Probable enhancement of the applicant's effectiveness as a faculty member.
 5. Providing outstanding public or professional service at a local or national level.
- B. In reviewing requests according to these criteria, the Personnel Committee is guided by the potential contributions of the sabbatical project to the Mission of the School of Social Work.