

## COLLEGE OF PUBLIC PROGRAMS

### Grade of XE Approved: June 20, 2001

#### Purpose of the Policy

The purpose of this policy is to establish guidelines for the grade of XE issued in courses taught in the College of Public Programs.

#### Applicability

This policy applies to all courses taught by all instructors in the College.

#### Background

The grade of XE denotes failure due to academic dishonesty. The following statement appears on the student's transcript and academic record: FAILURE DUE TO ACADEMIC DISHONESTY. The University Student Academic Integrity Policy can be found at: <http://www.asu.edu/studentlife/judicial/integrity.html>, and this policy should be consulted for the details of the XE grade.

#### Policy

When an instructor determines the grade of XE is appropriate, the instructor shall:

- A. Meet with the Chair of the Department or Director of the School (or the Designee) to discuss the appropriateness of the XE grade;
- B. Inform the student of appeal rights in writing;
- C. Send a notice of the grade, a copy of the appeal-rights notice sent to the student, and all supporting materials to the Associate Dean; and
- D. Mark the grade XE on the grade sheet sent to the Registrar.

## The Grade of “XE”

- A. The grade of “XE” denotes failure through academic dishonesty and may not be appealed through the grade appeal process. The grade “XE” shall be recorded on the student’s transcript with the notation “failure due to academic dishonesty.” The grade “XE” shall be treated in the same way as an “E” for the purposes of grade point average and determination of academic standing.
- B. No student with an “XE” on his or her transcript shall be permitted to represent that University in any extracurricular activity or to run for or hold office in any student organization which is allowed to use University facilities or which receives University funds.
- C. A student may file a written petition to the Dean or Director to have the grade of XE” removed and permanently replaced with the grade of “E.” The decision to remove the grade of “XE” and replace it with an “E” shall rest in the discretion and judgement of the Dean or Director or his or her designee, and will employ the College/School Hearing Board’s recommendation if such a Board is used provided that:
  - 1. At the time the petition is received, at least twelve months have elapsed since the grade of “XE” was imposed; and,
  - 2. At the time the petition is received, the student has successfully completed a non-credit seminar on academic integrity, as administered by the Office of the Provost or, for the person no longer enrolled at the University, an equivalent activity as determined by the Office of the Provost; and,
  - 3. The Office of the Provost certifies that to the best of its knowledge the student has not been involved in any other act of academic dishonesty or similar disciplinary offense at Arizona State University or another institution.
- D. Generally, the grade of “XE” ought not to be removed if awarded for an act of academic dishonesty requiring significant premeditation. If the “XE” grade is removed, records of the incident may be voided. Determination pertaining to the removal of the “XE” grade penalty may be appealed to the Provost. If the Provost recommends removal of the grade of “XE” from the student’s transcript, the Provost shall provide a written recommendation to the Dean or Director